



BOARD DEVELOPMENT CHAIR

Position Type and Term

- Elected by NOVAA membership.
- One year term with reappointment possible.
- Time Commitment: Monthly board meetings plus approximately 10 hours per month

Goal

Position NOVAA as a leader in providing training and professional development opportunities to the volunteer engagement community through recruiting and supporting qualified and motivated board members.

Duties and Responsibilities

Annual Planning and Events

- Develop and implement board development plan and manage budget
- Co-plan the annual board retreat (July) with President and Board Development committee
- Co-plan mid-year mini-retreat as decided upon by the board
- Plan and facilitate NOVAA Annual Meeting with President and Secretary

Orient and Train New Board Members and Provide Ongoing Support

- Develop and facilitate initial orientation and training for board members
- Provide ongoing support for new board members to ensure they are meeting their personal goals and position expectations
- Serve as contact for members interested in committee work to ensure they are placed, supported, and satisfied with their role
- Support board chairs in building strong committees, identifying successors
- Develop and implement a board evaluation process

Cultivate New Leadership and Engagement

- Plan and implement board and committee recruitment event (March) to educate members about the benefits of board service
- Plan and implement additional committee recruitment events as needed (August/September) to educate members about the benefits of service.

To apply for the 2022/2023 NOVAA board, please fill out our online application, starting April 10, 2022:

<https://forms.gle/gAKouZhsmc8C67TR7>

Applications due by Monday, May 2, 2022.

Contact Board Development Chair Sarah Delepine at SarahDelepine22@gmail.com with any questions.